



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS SPACE AND MISSILE SYSTEMS CENTER (AFSPC)
LOS ANGELES AIR FORCE BASE, CALIFORNIA

9 June, 2004

MEMORANDUM FOR POTENTIAL OFFERORS

FROM: SMC DET 12/PKN

SUBJECT: Rocket Systems Launch Program (RSLP) Responsive Small Spacelift (RSS) Draft Request for Proposal (RFP)

1. Attached, please find the RSS draft RFP. The RSS draft RFP is being sent to you to encourage comments concerning the government's business and technical approach for this acquisition. Our use of the draft RFP process is intended to encourage contractors to propose methods which would reduce proposal and contract costs, and enhance the success of the RSS program.

2. Your proposal should be organized as follows:

Volume	Title	Page Limit	Hard/Soft Copies
I	Executive Summary	5	7 + 2 Electronic*
II	Mission Capability		7 + 2 Electronic*
IIA.1	Mission Capability	25 each configuration	
IIA.2	Mission Capability Appendix		
IIA.2.1	Integrated Master Plan (IMP)	10	
IIA.2.2	Integrated Mstr Schedule (IMS)	Unlimited	
IIA.2.3	Contractor Statement of Work (CSOW)	Unlimited	
IIA.2.4	Small Business Subcontracting Plan	Unlimited	
IIA.2.6	Resumes of Key Personnel	10	
IIA.2.7	Agreements with Facility Owners (if applicable)	Unlimited	
III	Cost/Price	Unlimited	3 + 2 Electronic*
IV	Past Performance	3 pages per contract	3 + 2 Electronic*
V	Contract Documentation	Unlimited	3

3. In addition to written proposals, the government intends to receive oral proposals. After the government has completed an initial review of your proposal, the government will distribute Evaluation Notices to point out deficiencies and request clarifications. The government will notify you of the date and time of your oral presentation, which should consist of an overview of your proposal, and should also address all ENs issued by the government.

4. The government believes your feedback to the draft RFP is essential, and is receptive to ideas your company may have for reducing or eliminating unnecessary constraining requirements, realizing cost savings, or highlighting potential technical or contractual problem areas. Your draft RFP response should not be viewed as a vehicle for presenting the specific approach you intend to propose, but as an opportunity to improve the government's solicitation.

5. Your comments, whether supportive or critical, are earnestly solicited; however, replies to this draft RFP are not mandatory. Responses will become property of the government and may be incorporated into the final RFP without identifying the submitter. Your reply will be separated from, and have no bearing on, subsequent evaluation of proposals submitted in response to the formal RFP. The contracting officer will be the point of contact with industry and will assure all industry representatives are treated equally and all potential offerors are given identical information.

6. In addition to submitting feedback on overly complex or unnecessary elements (e.g., solicitation provisions, special contract requirements, statement of objective requirements), your comments are especially requested on the following topics:

a. Recommendations for simplifying and reducing data requirements (CDRLs)

b. Identifying superfluous and costly engineering and quality assurance specifications and requirements, including military specifications and standards.

c. Recommendations regarding the proposal page limitations identified in Section L.

d. The government believes that breaking the launch CLIN into two parts (launch vehicle and launch services) will allow for payment for the launch vehicle in the event of a slip to the launch schedule. We also believe that using this method, the government could order a launch vehicle inventory separate from ordering the actual launches of the vehicles.

7. Please provide your written comments on this draft RFP by 21 June, 2004. A pre-proposal conference is scheduled for 24 June, 2004 at the Rocket Systems Launch Program office at Kirtland AFB, NM. A read file will be established at www.smcdet12.plk.af.mil for downloadable versions of the draft RFP, including all attachments. Written comments to the draft RFP should be addressed to the undersigned at SMC Det 12/PKN, 3548 Aberdeen Ave. SE, Kirtland AFB, NM 87117-5778. Questions should be directed to the contract negotiator, Lt Steve Howard at (505) 853-6690.



MEL PEARSON
Chief, RSLP Contracting Branch